



General Services

Scott Metcalf
Facilities and Project Manager

REQUEST FOR QUALIFICATIONS

TITLE: CONSULTING TEAM TO DESIGN LAKE JULIAN BATHROOM REPAIR/ REPLACEMENT

DATE ISSUED: July 27, 2022

DUE DATE: August 11, 2022

TIME: 12:00 pm (noon)

LOCATION: BUNCOMBE COUNTY GENERAL SERVICES DEPARTMENT
40 MCCORMICK PLACE
ASHEVILLE, NC 28801

TELEPHONE: (828)250-4233

REQUEST FOR QUALIFICATIONS

Pursuant to the General Statutes of North Carolina, statements of qualification will be received for the following:

Lake Julian Bathroom Repair/Replacement

- Buncombe County is seeking candidates interested in providing architectural services for the evaluation, design and repair/replacement of the restroom facilities at Lake Julian Park. The architect/engineer will work with the County and the contractor(s)/subcontractor(s) to develop a plan for maximizing the recycling of materials in the demolition/construction process, minimizing the material going to the landfill. Statements of qualification will be accepted until 12:00PM (noon) on Thursday August 11, 2022 for the above named item, at the Buncombe County General Services Department, 40 McCormick Place, Asheville, North Carolina, 28801. Prior experience in Recreational Park Design and layout is encouraged. Buncombe County encourages submittals from minority businesses by providing certified minorities an equal opportunity to participate in all aspects of the RFQ process. One digital copy in .pdf format of said statements of qualifications must be submitted in person or by email to generalservices@buncombecounty.org, pam.king@buncombecounty.org, and ronald.lunsford@buncombecounty.org. Questions about the submittal process may be asked by contacting the General Services Department of Buncombe County at (828) 250-4233 or generalservices@buncombecounty.org.

Request for Qualifications Authorized by:
Mike Mace
Director, General Services





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A. Purpose:

Buncombe County is seeking candidates interested in providing architectural services for the evaluation, design, repair, and replacement of the restroom facilities located at lake Julian Park.

B. Project Summary:

Services provided by the firm or individual must include, but are not limited to:

- A preliminary needs assessment of the park and the number of facilities required.
- The evaluation of current facility conditions and the design for the repair and replacement of those facilities.
- Design Services for repair/replacement of restroom facilities
- Construction Administration
- Permit Acquisition through all applicable Authorities Having Jurisdiction
- A detailed plan for Landfill diversion will be developed. This plan will include a list of materials being diverted from the landfill and a measurable for those materials. Leadership in Energy and Environmental Design (LEED) core strategies and concepts should be used as a guideline.

C. Submission Requirements:

- Letter of Interest – A letter of interest must be submitted giving the qualifications of the project team, including the firm history, individual resumes, current and completed projects over the last seven years.
 - Please provide a list of four completed studies, analyses, and/or design of similar projects within the last seven years which are relevant to the scope of the project as listed above.
 - Please list projects similar in size, scope, and complexity.
 - Demonstrate success with similar projects for local and state governments and educational institutions, preferably within North Carolina.
 - Provide examples of the past experience of key members of the proposed team on the projects itemized regarding the above.





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- Provide an organizational chart and resumes which will address the following:
 - Name the Principal in Charge, Project Manager, and other individuals to be assigned to the project, providing for each the number of years of service with the company, number of years of professional experience, and educational background inclusive of professional certifications (if a joint venture, please list the above for each firm to be involved). Please indicate the number of persons employed by (each) firm. If the firm has multiple offices, please also list the number of persons employed by each office location proposed to provide architectural services for this project.
 - For sub-consultants, inclusive of landscaping, surveying, engineering, civil engineering, or other key components, please list the names and addresses of each company, as well as the name of any individuals to be assigned to the project
- Provide a list of the current workload of the firm(s), the individual workload of the Project Manager(s).
- Deadline – One digital copy in .pdf format of the submission must be received by the Buncombe County General Services Department by 12:00pm (noon) Thursday August 11th. Email the submissions to generalservices@buncombecounty.org, pamela.king@buncombecounty.org, and scott.metcalf@buncombecounty.org.

D. Qualifications:

- Interviews are not anticipated on this project.
- Applicants will be evaluated in conjunction with the anticipated needs of the County and information provided by the applicants as well as information obtained from references, persons, or other sources identified by the applicant or otherwise known by the County.
- Candidates with prior similar work experience are urged to apply. Such experience includes, but is not limited to:
 - Experience in condition assessment services of recreational park facilities;
 - Experience working with the needs of local government.





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E. Contact Information:

Any questions about the submittal process should be directed to the Buncombe County General Services Department via email at generalservices@buncombecounty.org.

